



DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

ROME CITY HALL, 198 N. WASHINGTON STREET

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Planning Board Dates for 2013

<u>Meeting Date</u>	<u>App Due Date</u>
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Tuesday January 8	Dec 21
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Tuesday February 5	Jan 18
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Tuesday March 5	Feb 15
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Tuesday April 2	Mar 15
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Tuesday May 7	Apr 19
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Tuesday June 4	May 17
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Tuesday July 2	Jun 14
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Tuesday August 6 (MCR)	Jul 19
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Tuesday September 3	Aug 16
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Tuesday October 1	Sep 13
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Tuesday, November 5	Oct 18
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Tuesday December 3	Nov 15
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Applicants are encouraged to submit all completed applications and required materials prior to the final application due date for each month to allow for adequate distribution and review time for all involved departments and agencies. If a completed request for planning board review is submitted by the final due date, that item will appear on the agenda. However, for review items which require a State Environmental Quality Review (SEQR), by law, each involved or interested agency, that is part of the project review, requires thirty (30) days to respond in writing. With this in mind, if an item which requires a SEQR review is submitted on the final due date (16 days prior to the meeting), there is no guarantee that the review item will be acted on at the following regular meeting of the planning board.

Meeting location is in the Common Council Chambers at 7:00 P.M. unless otherwise noted.